



FILE # \_\_\_\_\_

### ETCA Architectural Application

Please complete and sign this form, attach required materials, and return to the Management Office at the Recreation Center.

Resident Name: \_\_\_\_\_

Unit Address: \_\_\_\_\_

Home Phone (\_\_\_\_) \_\_\_\_\_ Other Phone (\_\_\_\_) \_\_\_\_\_

E-Mail Address \_\_\_\_\_

Please check the Architectural change you are proposing and attach requested necessary documentation:

<p>_____ <b>Repainting Residence:</b> Paint Reference # _____ Front Door Color _____ Garage Door Color _____ Color choice must be from the Eagle Trace Paint Palette. The Palette Box may be checked out for one day with a \$50 deposit.</p>
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<p>_____ <b>Roof Replacement:</b> Manufacturer: _____ Color: _____ Include sample of roof tile or if not available a brochure from the manufacturer showing tile color. Please note that painting of roof tiles is NOT permitted.</p>
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<p>_____ <b>Window Replacement:</b> Manufacturer: _____ Color: _____</p>
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<p>_____ <b>Window Shutters:</b> Manufacturer: _____ Color: _____</p>
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**Fence:**  
 \_\_\_\_\_ **Color:** \_\_\_\_\_ **White** \_\_\_\_\_ **Bronze**  
 \_\_\_\_\_ Plot plan showing the placement of the fence  
 \_\_\_\_\_ Photo of the proposed fence material  
*Please note that fences must be: made of aluminum, cannot exceed 4 feet in height, must be set back from the property line and hedges must be installed to hide the fence from the view of any other property or the street.* \_\_\_\_\_ *Initial*

**Generator:**  
 \_\_\_\_\_  
 Please include survey Plot plan showing the placement of the generator and any proposed storage tank *Please note that hedges must be installed so that the generator cannot be seen from any other property or the street*

**Other project:**  
 \_\_\_\_\_  
 Specify type of project: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_  
 Specify type of materials to be used and provide photos or plans:  
 \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Please be aware that the Architectural Committee must review your application before any work can be started. The Committee will only review written requests that have all the information necessary for them to reach a reasonable decision.

**PLEASE NOTE THAT THE ARC COMMITTEE MEETS EVERY OTHER WEEK.  
 ALLOW TIME FOR APPROVAL PRIOR TO STARTING ANY WORK.**

Thank you for your understanding and cooperation in your effort to keep our community aesthetically pleasing.  
*The Architectural Committee and Board of Governors*

I hereby submit this application to the Eagle Trace Architectural Committee for review. I acknowledge that the Board of Governors has the right to approve or deny any application based on the judgment of the Committee. I agree to abide by the decision of the Board.

Signature of Owner \_\_\_\_\_ Date \_\_\_\_\_

**FOR COMMITTEE USE ONLY: Meeting Date** \_\_\_\_\_

_____	_____	<b>APPROVE</b>	_____	<b>NOT APPROVED</b>
_____	_____	<b>APPROVE</b>	_____	<b>NOT APPROVED</b>
_____	_____	<b>APPROVE</b>	_____	<b>NOT APPROVED</b>